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A meeting of **Cabinet** will be held in Committee Room 2 - East Pallant House on **Tuesday 5 January 2016 at 9.30 am**

MEMBERS: Mr A Dignum (Chairman), Mrs E Lintill (Vice-Chairman), Mr R Barrow, Mr B Finch, Mrs P Hardwick, Mrs G Keegan and Mrs S Taylor

AGENDA Part 1

- 1 **Minutes** (Pages 1 - 14)
To approve as a correct record the minutes of the Cabinet meeting held on 1 December 2015.
- 2 **Urgent Items**
Chairman to announce any urgent items which due to special circumstances are to be dealt with under agenda item 16(b).
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Public Question Time**
Questions submitted by members of the public in writing by noon on the previous working day (for a period up to 15 minutes).

RECOMMENDATIONS TO COUNCIL

- 5 **Review of the Members' Allowances Scheme: Report of the Independent Remuneration Panel** (Pages 15 - 51)
To advise the Council on a revised Scheme of Members' Allowances in the light of the appended report of the Independent Remuneration Panel.
- 6 **Adoption of the Community Infrastructure Levy Charging Schedule** (Pages 52 - 85)
To recommend the Council to adopt the Community Infrastructure Levy Charging Schedule and associated documents, following public consultation and an independent examination.
- 7 **Adoption of the Planning Obligations and Affordable Housing Supplementary Planning Document** (Pages 86 - 180)
To recommend the Council to adopt the Planning Obligations and Affordable Housing Supplementary Planning Document, following consideration of the responses to consultation.
- 8 **Proposed approach for securing development contributions to mitigate**

additional traffic impacts on A27 Chichester Bypass (Pages 181 - 190)

This report seeks approval to take forward to public consultation the proposed approach for seeking developer contributions to mitigate the additional traffic impact of planned development on the A27 Chichester Bypass junctions.

9 **Disciplinary Action Against Statutory Officers: The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015** (Pages 191 - 205)

Further to minute 20 of 7 July 2015, to recommend the Council to approve a revised Disciplinary Procedure for the Chief Executive, Head of Finance and Governance and Monitoring Officer.

10 **Public Interest Disclosures (Whistleblowing) Policy** (Pages 206 - 214)

To recommend the Council to approve the revised Public Interest Disclosures (Whistleblowing) Policy.

KEY DECISIONS

11 **Chichester Place Plan** (Pages 215 - 218)

To endorse for publication the Chichester Place Plan, prepared jointly by Chichester District Council and West Sussex County Council to identify and promote opportunities for economic growth in the district.

12 **Recreational Disturbance at Pagham Harbour - Joint Approach to Mitigation with Arun District Council** (Pages 219 - 227)

To approve a joint scheme of mitigation for the Pagham Harbour Special Protection Area, together with associated financial arrangements.

13 **West Sussex Waste Partnership Update** (Pages 228 - 233)

This report provides an update on the activities of the West Sussex Waste Partnership and seeks approval for a revised Memorandum of Understanding between waste collection and disposal authorities in West Sussex. It also proposes the establishment of a members' panel to advise the Cabinet on the development of a medium term waste management strategy for the Council.

OTHER DECISIONS

14 **Green Infrastructure Delivery Document** (Pages 234 - 246)

To approve publication of the Green Infrastructure Delivery Document to provide a checklist for developers and applicants to indicate how the Council expects proposals for major development to deliver high quality green infrastructure.

15 **Authority's Monitoring Report 2015-2016** (Pages 247 - 252)

To approve publication of the Authority's Monitoring Report 2015-2016 on performance against key planning policy indicators.

16 **Consideration of any late items as follows:**

- a) Items added to the agenda papers and made available for public inspection
- b) Items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting

17 **Exclusion of the Press and Public**

There are no restricted items for consideration.

NOTES

1. The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of “exempt information” as defined in section 100A of and Schedule 12A to the Local Government Act 1972
2. The press and public may view the report appendices which are not included with their copy of the agenda on the Council’s website at [Chichester District Council - Minutes, agendas and reports](#). unless they contain exempt information.
3. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. (Standing Order 11.3)
4. A key decision means an executive decision which is likely to:
 - result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates or
 - be significant in terms of its effect on communities living or working in an area comprising one or more wards in the Council’s area or
 - incur expenditure, generate income, or produce savings greater than £100,000.

Non-Cabinet member Councillors speaking at Cabinet

Standing Order 22.3 provides that members of the Council may, with the chairman’s consent, speak at a Committee meeting of which they are not a member, or temporarily sit and speak at the Committee table on a particular item but shall then return to the public seating area.

The Leader of the Council intends to apply this Standing Order at Cabinet meetings by requesting that members should normally seek his consent in writing by email in advance of the meeting. They should do this by noon on the day before the meeting, outlining the substance of the matter that they wish to raise. The word “normally” is emphasised because there may be unforeseen circumstances where a member can assist the conduct of business by his or her contribution and where he would therefore retain his discretion to allow the contribution without notice.